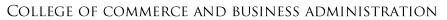


DATE

## **UNIVERSITY OF SANTO TOMAS**





## ONSITE PRACTICUM ENGAGEMENT CONFORME

## Mr. Antonio E. Etrata, Jr., Ph.D. Practicum Coordinator College of Commerce and Business Administration University of Santo Tomas

Dear Mr. Etrata:	
We are pleased to accept your student	for onsite Practicum in
our company.	
Name of HTE	
Unit/Department Assignment	
Unit Head	
Contact Details	
W/- C-11	
We fully understand the following:  1. The program will start August of 2	2022 and will and December 2022
	e reserves the right to shift the internship arrangements
to full online setup depending on t	he health situation, case rates of COVID 19 infections, University's Internal Crises Management Committee
	discussed in an earlier correspondence and our
4. A designated practicum adviser from UST will monitor the services rendered by the	
intern and will serve as their offici	
5. The designated practicum adviser may reach out to us regarding issues and concerns regarding our interns. This will include performance appraisal/evaluation forms to rate the quality of their work.	
6. We can enforce our company's rules and regulations to our interns by providing a copy of which to the practicum adviser.	
7. We will report to UST's designated adviser any issues or concerns we will have with our intern.	
	ngs with our interns regarding documentary due ions from September to December of 2022.
We attest that our business is fully completengaged in any illegal activities.	iant with the laws of the Philippines, and we are not
Very truly yours,	
COMPANY REPRESENTATIVE SIGNATURE	
COMPANY REPRESENTATIVE NAME AND DESIGNATION	